

Vendor Rules & Application

FIRST FRIDAY OF THE MONTH

FOOD TRUCK FRIDAYS

BROUGHT TO YOU BY: ROCK FALLS TOURISM



**MAY 3, JUNE 7, JULY 5,
& AUG 2**

**RB&W
PARK**

10:30 AM

-

9:00 PM

FOOD TRUCK FRIDAYS ON THE RIVERFRONT

What is Food Truck Fridays? Food Truck Fridays is one of the best ways we could think of to help spread the word around of all the amazing options available in our twin cities. During lunchtime on the first Friday of May, June, July and August 2019, Chew with a view at the RB&W District Park along the riverfront. Relaxing in the park on an amiable summer afternoon, picking up a couple delicious food items for lunch while listening to great local musicians is an ideal way to end your work week couple delicious food items for lunch while listening to great local musicians is an ideal way to end your work week.

2019 VENDOR RESERVATION \$75 for Food vendors and \$25 for non-food vendors per Food Truck Friday Event.

This will be our 2nd year hosting a Food Truck Friday's event at the RB&W District Park. We expect our food vendors to be fully staffed and capable of serving a large number of guests in a relatively short window of time.

You will receive an email several weeks prior to the event with festival details, rules, regulations, and load-in/load-out details.

For food vendors, your Whiteside County Food Service Permit is your responsibility. Your Whiteside County Food Service Permit must be submitted with your application.

Be sure to email your logo or trademark and application to travel@visitrockfalls.com, and include your website/Facebook page, so that we can use this in the promotion of the event.

If you have any questions, contact Nicole Arduini or Megan Horsman, Director of Tourism and Events.

VENDOR BENEFITS

- Create Brand Awareness
- Build Your Database
- Distribute New Information
- Maintain and Build Relationships
- Associate your organization with a positive community event

*THE FOURTH ONE IS FREE

- With your commitment of all 4 Food Truck Friday dates, we will give you the 4th event FREE!
- Turn in your application **before the April 15, 2019** event date to receive this special offer!

VENDOR RULES

- *Rental fees are due when the reservation is made to secure your requested date & time.*
- All vendor pads are available on a first come, first served basis.
- Non-food vendors that use electricity will be charged that of a Food vendor fee of \$80
- Maximum Food Truck/Vehicle Weight Limit RB&W Riverside Park:
 - Sidewalks & Vendor Pads: a class 2 vehicle with a GVWR (Gross Combination Weight Rating) of 10,000 lbs.
 - Access Sidewalks: a maximum single axel load of 20,000 lbs. For tandem axels the combined load limit is 34,000 lbs. (those closer than 40 inches).The combined weight for any multiple unit vehicle is 72,000 lbs.
- Rain dates and/or refunds will not be issued for inclement weather.
- Electrical usage is limited and on a first come, first serve basis.

RB&W Park Vendor Pads Power:

120v Single Phase
Outlets are all 120v, 20 amps
4 outlets per pad
All outlets are GFCI outdoor rated

- All electrical cords must be intact, without loose plugs, no exposed wiring, and have GFI outdoor rating.
- Wastewater must remain contained and cannot be dumped into storm drains or the Rock River.
- Vendors are responsible for properly disposing of all garbage throughout the event. Immediately upon conclusion of the event, your area must be returned to a clean condition. Keep in mind, that any additional cleanup required by the City of Rock Falls, will be billed to you after the event. This includes all food and cooking waste.
- Vendors are responsible for tables, tents and signage.
- Food service permits are required for all catered events. A copy must be on file at Rock Falls Tourism.
- Do not tie off anything (ropes, banners, signs, etc.) to trees, plants or shrubbery.
- Vendors may not stake or dig anything into turf.
- Inflatable attractions are prohibited at RB&W District Parks.

CHOOSE YOUR FRIDAY DATES	MAY	JUNE	JULY	AUGUST
	3	7	5	2

NAME OF ORGANIZATION/BUSINESS/CLUB:	
CONTACT PERSON:	
ADDRESS:	
WEBSITE:	
CONTACT NUMBER:	EMAIL ADDRESS:
ARE YOU A NON-FOOD VENDOR?	YES NO

Date	Unit Price		Line Total
May 3rd	\$75 vendor w/ electricity		
	\$25 vendor w/o electricity		
June 7th	\$75 vendor w/ electricity		
	\$25 vendor w/o electricity		
July 5th	\$75 vendor w/ electricity		
	\$25 vendor w/o electricity		
August 2	\$75 vendor w/ electricity		
	\$25 vendor w/o electricity		
*All Dates (register by 4/15/19)	\$225 w/ electricity		
	\$75 vendor w/o electricity		
TOTAL			

Thank you for your commitment to our communities by being a vendor at Food Truck Fridays! It is through entrepreneurial businesses like yours we hope to increase tourism in our area.

Please return the completed form with payment to: Rock Falls Tourism, Attn: Megan Horsman, 603 W. 10th Street, Suite 1-A, Rock Falls, IL 61071 or email at director@visitrockfalls.com